

# Minutes for MFF General Board Meeting of October 13, 2022

## Public Short Form, approved for publication.

All board members were notified electronically eight days before the meeting.

Board members in attendance: Timothy Wood (Woody), Ian Layton (Rama), Lara Lester (Datahawk), Todd Page(Tiller), Cheetah Goletz, Vince Lopez, Sarah Newcomer(FuzzyFin), Corey Kanas(Piper), Arty Bailey(Artyskunk), Nicholas Terwilliger(Aisu), Tom Brady (Duncan), and Robert King

This meeting is online.

Guests: Michael Ko (Poomie), Tom Rogers (Mirko)

Absent: none

## AGENDA

- Start ZOOM recording
- Roll Call/Quorum Check
- Approval of minutes
- 2022 charity selection
- Executive Session
- Officer Reports
- Subcommittee Reports
- |-- RFP Review Process Committee (Sarah)
- |-- Charitable Giving Reports and Responsibilities Committee (Rama)
- New Business
- Checkr status
- Staff Handbook

Meeting start time – 8:04 pm CDT

Welcome!

## Roll call and Quorum check

All board members present. We have Quorum.

## Approval of Minutes

No changes requested for minutes of meetings in 2022 for January 22, May 25, and Jun 13. Minutes approved by unanimous voice vote.

## 2022 Charity Selection

The Street Dog Coalition in Chicago is the preferred charity.

Motion to select the Street Dog Coalition as our charity for 2022. Vote conducted electronically – yes: 11  
no: 0 abstain: 0. Motion passes.

## Executive Session

Motion to enter Executive Session with guest Poomie. Motion passes unanimously by voice vote.

Motion to end Executive Session. Motion passes by unanimous voice vote.

## End Executive Session

## Officer Reports

Cheetah - President/Contract report – Current hotel status given. Some difficulties but nothing insurmountable. Duncan is considering creating a transportation department.

Our D&O insurance is due. We need to provide 3 fiscal years of financial data – our recent data looks terrible because of the special circumstances of our short year when we moved our start of fiscal year.

Robert - Secretary reports that the corporation is still in good standing with the state.

## Subcommittee Reports

### -- RFP Review Process Committee (Sarah)

All loose ends to this work have been resolved.

Motion to dissolve this subcommittee. Subcommittee dissolved by unanimous voice vote.

### -- Charitable Giving Reports and Responsibilities Committee (Rama)

Still waiting for update from Paradox. Rama will contact him for an update.

## Old Business

### Checkr Status

Checkr is not helping us resolve their problem. We will have to informally approach the individual impacted and suggest they personally contest the results.

ACTION ITEM for Cheetah and Piper – generate response for the board by mid-next week

## New Business

## Staff Handbook

An official Staff Handbook needs to exist for Insurance purposes among other reasons. PJfox has volunteered to be a content manager on this. Woody and Tiller will be involved. This document is the employee guide. It is a book of policies and procedures. Arty has volunteered to help. This is needed in the next 4 months.

Action Item: Piper will ping Oasis on this

Motion to form the Staff Handbook Development Subcommittee with Tiller as chair, Arty as asst. chair, and Woody and PJfox will join.

Motion passed by unanimous voice vote.

## Closing

Cheetah says we need better tracking on Accounts Payable.

Action item for Aisu – explore and report options in Xero for tracking AP.

Motion to close – passed by unanimous voice vote.

Meeting closed 9:46 PM CDT

Minutes recorded and prepared by Robert C. King, Secretary